



CIPS LEVEL 4 IN PROCUREMENT AND SUPPLY



OVERVIEW

CIPS Qualifications are regulated internationally to ensure we offer a recognized, professional standard in procurement and supply. CIPS Level 4 in Procurement and Supply is a vocationally related professional qualification. Formal recognition is included within the regulatory frameworks of an increasing number of countries such as the UK (England, Wales and Northern Ireland), UAE (including Dubai) and Africa (including Zambia). Further information on this recognition and the details of corresponding qualifications levels for other international qualifications frameworks are detailed on the website. CIPS members can have the confidence in our regulated qualifications, which reliably indicate the standard of knowledge, skills and understanding that you, as a learner, are required to demonstrate.

A Diploma in Procurement and Supply is CIPS highest entry point, aimed at those who have been in an operational or managerial procurement position, or a commercial role, for at least 2 years. Graduates who are new to industry can enter at this level.





COURSE CONTENT

Eight Core Modules make Up 60 required credits

Scope and Influence of Procurement and Supply (L4M1)	12 Credits	Commercial Negotiation (L4M5)	6 Credits
Defining Business Need (L4M2)	6 Credits	Supplier Relationships (L4M6)	6 Credits
Commercial Contracting (L4M3)	6 Credits	Whole Life Asset Management (L4M7)	6 Credits
Ethical and Responsible Sourcing (L4M4)	6 Credits	Procurement and Supply in Practice (L4M8)	12 Credits

L4M1: Scope and Influence of Procurement and Supply

Understand added value strategies that can be achieved through procurement and supply. Understand the key steps when procuring goods & services. Analyze the key aspects of organizational infrastructure which shape the scope of procurement. The need for compliance when undertaking procurement activities.

L4M2: Defining Business Need

Understand how to devise a business case when sourcing. Understand market management in procurement & supply. The use of specifications in procurement & supply

L4M3: Commercial Contracting

Understand the legal issues that relate to the formation of contracts. Specifications and key performance indicators that are included in contracts and key clauses when contracting with suppliers.

L4M4: Ethical and Responsible Sourcing

Options for sourcing from suppliers. Sourcing processes and the analysis of potential external suppliers. Compliance issues when sourcing and understanding ethical & responsible sourcing.

L4M5: Commercial Negotiation

Key approaches and strategies in the negotiation of commercial agreements with suppliers. How to prepare for negotiations, stages of negotiation and how commercial negotiations should be undertaken.

L4M6: Supplier Relationships

Understand the dynamics of relationships in supply chains and when to partner. Processes and procedures for successful working with stakeholders. The concept of partnering.

L4M7: Whole Life Asset Management

Methods for the storage and movement of inventory (stock). The key elements of inventory control and the concept of through life cost

L4M8: Procurement and Supply in Practice

Students must demonstrate the application of the procurement cycle. Demonstrate the application of the key stages of the sourcing process, the application of whole life asset management and the application of ethical and responsible sourcing in the organization.

ELIGIBILITY REQUIREMENTS

A CIPS Level 4 in Procurement and Supply is CIPS highest entry point. The following are the requirements:

- A minimum of at least two A Levels (or international equivalent); or
- a CIPS level 3 Advanced Certificate qualification is required
- Alternatively, a minimum of two years' commercial experience



Course Duration:

6 Months



Local Certification:

Professional Qualification
attested by Qatar Chamber of
Commerce and MOFA



International Awarding Body:

Chartered Institute of
Procurement and Supply





SAMPLE CERTIFICATE


ICON
TRAINING CENTRE
CENTRE FOR EDUCATION & TRAINING

CERTIFICATE OF COMPLETION

This is to certify that

has successfully completed

Professional Qualification in PROCUREMENT AND SUPPLY LEVEL 4

Course Organized By Icon Training Centre, New Salata, Qatar
From: September 16, 2022 To: October 21, 2022

ITC/CPP-SEP22/10167


Manager,
Icon Training Centre






المجلس الأعلى للتعليم
SUPREME EDUCATION COUNCIL





ICON PAVES THE WAY.

Icon Training Centre (ITC) is established to advance the competence and career aspirations of working professionals. ITC has been recognized for its quality service and academic excellence which has helped in forming the country's most successful individuals in various industries. This aims to play the role of a valuable learning partner of working professionals through structured learning pathways made possible by the unique combination of practical industry knowledge integrated with general management skills. ITC is dedicated to meet the educational needs of working professionals and prepare them to realize business and career opportunities.

Build your future with ICON — and let your dream find its direction.

CONTACT US



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